

First, log in to your eTrack account:

The screenshot shows a Windows Internet Explorer browser window with the following elements:

- Browser Title Bar:** eTrack - Windows Internet Explorer
- Address Bar:** http://apps.courts.state.ny.us/webcivil/etrackLogin
- Search Bar:** Google
- Navigation Tools:** Back, Forward, Stop, Refresh, Home, Print, Page, Tools, Settings.
- Page Header:** New York State Unified Court System
- Left Navigation Menu:**
 - What's New
 - FAQ
 - Contact Us
 - WebCivil Local
 - WebCivil Supreme
 - eTrack
 - eCourts Home
- Main Content Area:**
 - Logo:** eTRACK UCS
 - Section Header:** eTrack - Login
 - Registered Users:**
 - User Id:** AddACase
 - Password:** [Masked]
 - Sign In** button
 - [Did you forget your password? Forgotten password](#)
 - Sign up for an eTrack account:**
 - If you are not already a registered eTrack user and would like to create an account, register now!
 - [Register](#)
 - [eTrack User Guide](#)
 - [eTrack FAQ](#)

- Taskbar:** Start button, Local intranet, 100% zoom, 2:01 PM.

Then select either WebCivil Local or Webcivil Supreme from the left-side menu:

New York State Unified Court System

eTRACK UCS

eTrack - Account Maintenance

eTrack Account: [AddACase](#)

- [View my Cases](#)
- [Case Maintenance](#)
- [Add a Pre-RJI Supreme Court Case](#)
- [View my Calendar](#)
- [Change my Password](#)
- [Change my Challenge Question](#)
- [Update my Email Settings](#)
- [Contact Us](#)
- [eTrack User Guide](#)
- [eTrack FAQ](#)
- [Logout](#)

Left-side menu:

- [What's New](#)
- [FAQ](#)
- [Contact Us](#)
- [WebCivil Local](#)
- [WebCivil Supreme](#)
- [eTrack](#)
- [eCourts Home](#)

Windows taskbar: start, G.., N.., e.., e.., M.., M.., W., Search Desktop, Local intranet, 100%, 2:06 PM

Now choose your search criteria (Index number, Party name, Attorney/Firm name, Justice name):

New York State Unified Court System

COURTS

LITIGANTS

ATTORNEYS

JURORS

JUDGES

CAREERS

SEARCH

WebCivil Supreme

This system provides past, present and future case information for New York State Civil Supreme Courts Only.

Index Search	Index Search	Find New York State Civil Supreme Court cases by index number.
Party Search	Party Search	Find New York State Civil Supreme Court cases by party name.
Attorney/Firm Search	Attorney/Firm Search	Find New York State Civil Supreme Court cases by attorney name.
Justice Search	Justice Search	Find New York State Civil Supreme Court cases by justice name.
Court Calendars	Court Calendars	Find calendar information by county, justice and part.
Attorney/Firm Calendars	Attorney/Firm Calendars	Find calendar information for an attorney or firm and email copies of your Calendar.
Document Search	Document Search	Find published decisions by index number and county.
eTrack	eTrack	Track pending cases in New York State Civil Supreme Court.

[eCourts Home](#)

Local intranet 100% 2:39 PM

In this instance enter an index number in the Index Search screen:

The screenshot shows a web browser window titled "WebCivil Supreme - Case Search - Windows Internet Explorer". The address bar shows the URL: <http://apps.courts.state.ny.us/webcivil/FCASSearch?param=I>. The browser toolbar includes navigation buttons, a search box with "Google" text, and various utility icons like "Bookmarks", "Popups okay", "Check", "AutoLink", "AutoFill", "Send to", and "Settings".

The main content area features a dark blue header with the text "New York State Unified Court System" and a logo for "eCOURTS UCS". Below the header, there is a navigation menu on the left with links for "What's New", "FAQ", "Comments Glossary", "Resources", "Contact Us", "Index Search", "Party Search", "Attorney/Firm Search", "Justice Search", "Court Calendars", "Attorney/Firm Calendars", "Document Search", "eTrack", and "eCourts Home".

The central section is titled "WebCivil Supreme - Case Search" and contains the following search options:

- What to Search:** A text input field labeled "Enter Index Number ONLY:" with the value "602446/2007" and a note "(ex: 4108/2000 or 4108-2000)".
- County(s):** A dropdown menu.
- Sort Results (if desired) by:** A dropdown menu labeled "Sort By:".
- Output Selection:** Radio buttons for "HTML" (selected) and "PDF".

A "Find Case(s)" button is located at the bottom of the search form.

The Windows taskbar at the bottom shows the "start" button, several open applications, a search box, and the system tray with the time "2:47 PM" and "Local intranet" status.

Then click on the hyperlinked index number in the Case Search Results:

New York State Unified Court System

WebCivil Supreme - Case Search Results

1 Case(s) Match Your Search. **Page 1 of 1 pages**
[\[New Search\]](#) [\[Edit Search\]](#)

Please scroll down to see more cases.

County	Index Number	Case Status	Plaintiff	Plaintiff Firm	Defendant	Defendant Firm	Appearance Date	Justice / Part
1 New York	602446/2007	Active	GOLDEN GATE YACHT CLUB	LATHAM & WATKINS, L.L.P.,	SOCIETE NAUTIQUE DE GENEVE	DEBEVOISE & PLIMPTON, LLP.,	01/23/2008	CAHN, HERMAN IAS MOTION 49

[\[New Search\]](#) [\[Edit Search\]](#)

Case Type: Other Commercial
Track: Expedited

Scroll down to the bottom of the Case Detail screen and click on the eTrack button:

The screenshot shows a Windows Internet Explorer browser window displaying a case detail page. The page contains the following information:

Calendar Number:
RJI Filed: **08/22/2007**
Jury Status:
Justice Name: **CAHN, HERMAN**

Attorney/Firm For Plaintiff:
LATHAM & WATKINS, L.L.P., Attorney Type: **Attorney Of Record** Status: **Active**
885 THIRD AVENUE - STE. 1000
NEW YORK, NEW YORK 10022
1-212 906-1252

Attorney/Firm For Defendant:
DEBEVOISE & PLIMPTON, LLP., Attorney Type: **Attorney Of Record** Status: **Active**
919 THIRD AVENUE
NEW YORK, NEW YORK 10022
1-212 909-6000

WHITE & CASE LLP Attorney Type: **Attorney Of Record** Status: **Active**
1155 AVENUE OF THE AMERICAS ,Email: SPRINMA@NY.WHITECASE.COM
NEW YORK, NEW YORK 10036
(212) 819-8200

SIMPSON THACHER & BARTLETT LLP Attorney Type: **Attorney Of Record** Status: **Active**
425 LEXINGTON AVENUE
NEW YORK, NEW YORK 10017
(212) 455-2000

At the bottom of the page, there are several buttons: **Close**, **Show All Appearances**, **Show Motions**, **Show Decisions**, and **eTrack**.

The browser's address bar shows the URL: <http://apps.courts.state.ny.us/webcivil/ECASSearch>. The taskbar at the bottom shows the Windows Start button, several open applications, and the system clock displaying 2:50 PM on a local intranet.

If you wish to receive appearance reminders you can choose to do so now, otherwise press Add a Case to add the case to your account:

New York State Unified Court System

eTRACK UCS

eTrack - Track a Case

Court: New York Civil Supreme
Index Number: 602446/2007
Case Name: GOLDEN GATE YACHT CLUB vs. SOCIETE NAUTIQUE DE GENEVE
Upstate RJI:

Add this case to my eTrack case notification list.

Select "Yes" in **Receive Case Updates?** to receive an update notification email at the corresponding email address.

Select the number of days in **Receive Appearance Reminders?** to receive a reminder email at the corresponding email address.

Current Email Addresses	Receive Case Updates?	Receive Appearance Reminders?
<input type="text" value="ecourts@courts.state.ny.us"/>	Yes ▾	Do not send a reminder ▾

Note: Email notifications will only be sent after the email address has been confirmed.